Position	BOD		Officer/Director		Executive Committee		Committee Chair/Coord		Elected/Appointed[g]	
	Old	New	Old	New	Old	New	Old	New	Old	New
General chair	●	●	O[e]	O	✓		Chair (personnel)		E-HOD	E-HOD
Administrative vice-chair	●[a]	●[b]	O	O	✓				E-HOD	E-HOD
Senior vice-chair	●[a]	●[b]	O	O	✓				E-HOD	E-HOD
Age group vice-chair	●[a]	●[b]	O	O	✓				E-HOD	E-HOD
Secretary	●	○[c]	O	O	✓				E-HOD	staff
Treasurer	●	●[c]	O	O			Chair (finance)		E-HOD	E-HOD
Coach representative, senior	●[a]	●[b]	D[f]	D	✓		Chair (coaches)	Chair (coaches)	E-COACH	E-COACH
Coach representative, junior	●	●	D	D					E-COACH	E-COACH
Athlete representative, senior	●[a]	●[b]	D	D	✓		Chair (athletes)	Chair (athletes)	E-ATHLETE	E-ATHLETE
Athlete representative, junior	●	●	D	D	✓				E-ATHLETE	E-ATHLETE
Technical planning chair	●		O				Chair (tech plan)		E-HOD	
Finance vice-chair	●[a]	●[b]	D	O	✓			Chair (finance)	A-GC	E-HOD
Officials chair	●		D				Chair (officials)		A-GC	
Rules/legislation chair/coord	●		D						A-GC	
Safety vice-chair	●[a]		O		✓		Chair (safety)		E-HOD	
Safe sport chair	●	●[d]	O	D			Chair (safe sport)	Chair (safe sport)	A-GC	A-GC
Non-athlete at-large members	(≤5)	(2)								
Diversity coordinator	●		D						A-GC	
Disability coordinator	●		D						A-GC	
Times/recognition coordinator	●		D						A-GC	
Elected		●●		DD						E-HOD
Athlete at-large members (20%)										
10-12 non-athlete; 2+1 athlete										
13-16 non-athlete; 2+2 athlete										
17-20 non-athlete; 2+3 athlete										
Appointed	●●●	●●	DDD	DDD					A-GC	A-GC
Total voting	22	15								
Ex-officio board members										
Immediate past general chair	○	○	D	D						
USA-S BOD members	○		D							
USA-S Committee chairs	○		D							
VSI Executive director	○	○	D	D						

●●   Voting position (red = required position); one symbol per individual

○○   Non-voting position (red = required position); one symbol per individual

[a]   Current division heads: Administrative, Senior, Age Group, Coaches, Athletes, Finance, Safety

[b]   Required divisions: Administrative, Senior, Age Group, Coaches, Athletes, Finance

[c]   If permitted under the laws of the state of incorporation, a staff member may serve in the position of secretary or treasurer with voice but no vote

[d]   Non-required division: Safety

[e]   O = officer; elected by the HOD and term limited

[f]   D = director; elected by a subgroup or appointed by the general chair; not term limited

[g]   E = elected; A = appointed; HOD = House of Delegates; Coach = coaches; Athlete = athletes; GC = general chair

VSI BOD Members, Chairs, Coordinators 20190129.docx

Committees and coordinators as presently designated	Current	New	Bylaw or P&P	Div Old	Div New	Chair/Coordinator Old[d]	Chair/Coordinator New[d]
Athletes committee	CM	CM	BL	Athletes	Athletes	Senior athlete	Senior athlete
Finance committee	CM	CM	BL	Finance	Finance	Finance VC	Finance VC
Coaches committee	CM	CM	PP	Coaches	Coaches	Senior coach	Senior coach
Officials committee	CM	CM	PP	Admin	Admin	A-GC	A-GC
Personnel committee	CM	-	-	Admin	-	General chair	-
Safety committee	CM	CM	BL	Safety	Safety	A-GC	A-GC
Technical planning committee	CM	CM	PP	-	Admin	E-HOD	A-GC
Safe sport committee	CM	CM	PP	Safety	Safety	A-GC	A-GC
Nominating committee	CM	-	-	Admin	-	Committee select	-
Age group committee	CM	CM	PP	AG	AG	Age group VC	Age group VC
Senior committee	CM	CM	PP	Sen	Sen	Senior VC	Senior VC
Executive committee	CM	-	-	-	-	General chair	-
Governance committee	-	CM[c]	BL	-	-	-	Comm select
Open water coordinator[a]	CR	CM	PP	Safety	Safety	A-GC	A-GC
Disability coordinator[a]	CR	CM	PP	AG	Admin	A-GC	A-GC
Diversity coordinator[a]	CR	CM	PP	Sen	Admin	A-GC	A-GC
Membership/registration coordinator	CR	CR	PP	Admin	Staff	A-GC	A-GC
Rules/legislation coordinator	CR	CR	PP	Admin	Admin	A-GC	A-GC
Equipment coordinator	CR	CR	PP	Admin	Admin	A-GC	A-GC
Camps/clinics coordinator[b]	CR	CR	PP	AG/Sen/Coach	Staff	A-GC	A-GC
Club development coordinator[b]	CR	CR	PP	-	?	A-GC	A-GC
Records tabulation coordinator[b]	CR	CR	PP	-	Admin	A-GC	A-GC
National times coordinator	CR	CR	PP	Admin	Admin	A-GC	A-GC
Zone team manager	MGR	CR	PP	AG	AG	A-GC	A-GC
Other volunteer	**Old**	**New**		**Div Old**	**Div New**		
Administrative review board	✓	✓	-	Admin	-	Committee select	Committee select
Athlete members	✓		-	Athletes	Athletes	-	-
Coach representative	✓		-	Coach	Coach	-	-

a   Currently a coordinator position, but functioning as a committee.

b   Not clearly called out as a coordinator position in bylaws, but listed on website

c   A Governance Committee is required; the Governance Committee will also incorporate the nominating committee responsibilities.

d   E = elected; A = appointed; HOD = House of Delegates; Coach = coaches; Athlete = athletes; GC = general chair

Direct Responsibilities from Current Division Responsibilities	Div Old	Div New
Meet sanctions	Admin	Admin
Public relations/publications/news	Admin	Staff
Policies and procedures manual	Admin	Admin
Secretary	Admin	-
Special events	Admin	Staff
Swim-a-thon	Admin	Staff
Age group program	AG	AG
Age group time standards	AG	AG
Meet management for age grp mts	AG	AG
Awards	Sen	Staff
Meet management for senior meets	Sen	Sen
Senior program	Sen	Sen
All star team members*	Coaches	Staff
Senior time standards	-	Sen
Insurance	Finance	-
Treasurer	Finance	-
Awards banquet	Admin	Staff
Zone team coaching staff	Coach	Coach

Staff Positions	Old	New
Executive director (ED)	Personnel Cmt	Governance Cmt
Administrative assistant	Executive Director	Executive Director
Webmaster	Admin VC	Executive Director

Governance committee recommendations

- Governance committee with both governance committee and nominating committee responsibilities; no independent nominating committee
- Nine members to be appointed, each with a three-year term staggered such that three members are elected every year

BOD term length and election cycles

- One year is felt to be too short; four years is felt to be too long. Get additional feedback from current BOD as to a two- or three-year term
- Elect all positions at the same time; do not stagger the election cycles